

Virginia School-Based Services Program

Effective Dates & Deadlines - SFY 2023

updated 9/15/2022

RANDOM MOMENT TIME STUDY

QTR	RMETS QTR/Dates	RMETS Participant List Due Date	RMETS Work Schedules Due Date	Last Date to submit Change of Status
Q1	JUL 1 2022 - SEP 30 2022	N/A	N/A	N/A
Q2	OCT 1 2022 - DEC 31 2022	SEP 2 2022	SEP 2 2022	JAN 7 2023
Q3	JAN 1 2023 - MAR 31 2023	DEC 2 2022	DEC 2 2022	APR 7 2023
Q4	APR 1 2023 - JUN 30 2023	MAR 3 2023	MAR 3 2023	JUL 7 2023

ADMINISTRATIVE ACTIVITY QUARTERLY CLAIMS

QTR	AAC Claim QTR/Dates	STUDENT ELIGIBILITY EFFECTIVE 'SNAPSHOT' DATE	Earliest Claim Deadline	Earliest Certification Deadline	Latest Claim Deadline	Latest Certification Deadline
Q1	JUL 1 2022 - SEP 30 2022	SEPT 1 2022	JUL 15 2023	JUL 22 2023	JUL 15 2024	JUL 22 2024
Q2	OCT 1 2022 - DEC 31 2022	DEC 1 2022	APR 15 2023	APR 22 2023	OCT 15 2024	OCT 22 2024
Q3	JAN 1 2023 - MAR 31 2023	MAR 1 2023	JUL 15 2023	JUL 22 2023	JAN 15 2025 *	JAN 22 2025 *
Q4	APR 1 2023 - JUN 30 2023	JUN 1 2023	OCT 15 2023	OCT 22 2023	APR 15 2025 *	APR 22 2025 *

* Submit Q3 and Q4 AAC by Oct 15 2024 to have costs pre-populate into Cost Report

ANNUAL DIRECT SERVICE COST REPORT

QTR	AAC Claim QTR/Dates	STUDENT ELIGIBILITY EFFECTIVE 'SNAPSHOT' DATE	Earliest Claim Deadline	Earliest Certification Deadline	Latest Claim Deadline	Latest Certification Deadline
FISCAL YEAR COST REPORT	JUL 1 2022 - JUN 30 2023	DEC 1 2022	N/A	N/A	NOV 30 2023	MAY 1 2024

DIRECT SERVICE INTERIM CLAIMS

Interim Claims must be submitted within one year from the date services were provided