

Commonwealth of Virginia

Medicaid and Schools Program

Eligibility Matching



Virginia Medicaid

Department of Medical Assistance Services



UMass Chan
MEDICAL SCHOOL

October 2021

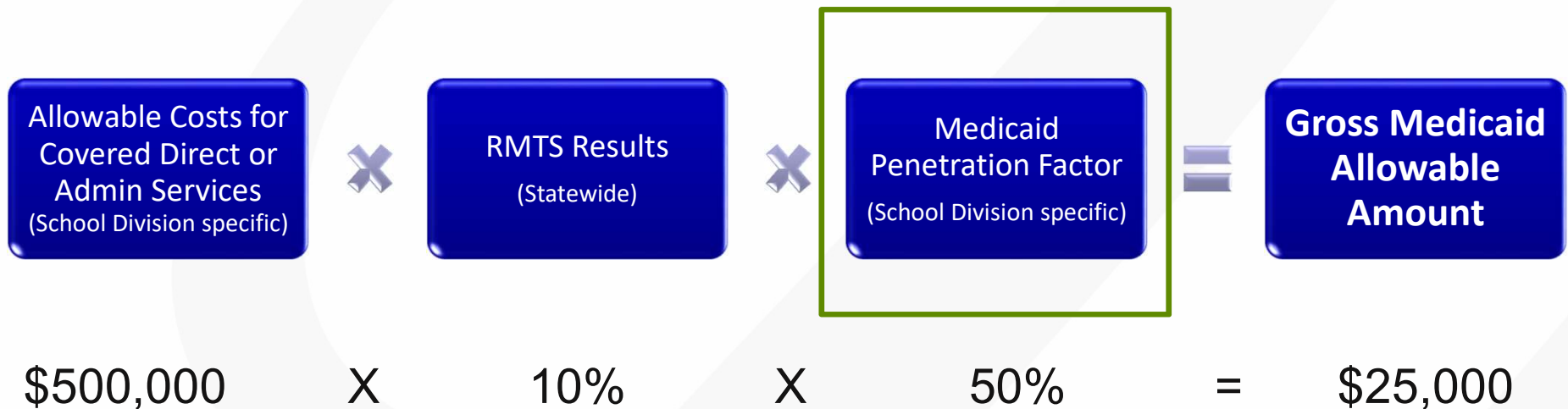
Medicaid Eligibility Matching – Learning Objectives

Learning Objectives:

- Understand why an accurate eligibility match is important
- Understand how the results of the eligibility match are used in the reimbursement process for AAC and for the Direct Medical Services Cost Report
- Know the timeframes and deadlines involved
- Understand how to complete an eligibility match using the web-based system
- Gain some helpful tips and tools to ensure that your school division is maximizing your AAC and Cost Report reimbursement through employing a robust matching process, while meeting all program requirements

Medicaid Eligibility Matching – Why?

Cost-Based Reimbursement Methodology



Significant impact on reimbursement!

Before you can begin...

Before any school division can begin utilizing the web-based eligibility matching system, the following items must be in place:

1. Privacy & Security Agreement with UMMS directly
2. Designee form to designate any staff to be given login access to the website and permission to perform eligibility matching tasks on behalf of the school division. There are 2 separate eligibility roles indicated on the form:
 - **Eligibility Uploader:** Creates a school division student roster in correct upload format and template and uploads the file to the matching system
 - **Eligibility Reviewer:** Reviews the matching results, reviews possible matches and other scenarios requiring school division decision and manual intervention to complete the match
 - Roles can be assigned to the same person or to different people
 - Multiple users may be assigned if needed

Medicaid Eligibility Matching

- Medicaid Eligibility Matching is integral to the Medicaid and Schools Program.
- School Divisions will need to complete a minimum of 5 matches per year as of defined **effective** or **snapshot** dates.

| DMAS Eligibility Effective ("snapshot") Date | Fiscal Quarter | Results Used in (AAC / Cost Report) | School Division Students to be Included | School Division Student Enrollment Effective ("snapshot") Date |
|--|-----------------|-------------------------------------|---|--|
| September 1 | Q1 (7/1-9/30) | 1 st Quarter AAC | Division-wide total enrollment | September 1 |
| December 1 | Q2 (10/1-12/31) | 2 nd Quarter AAC | Division-wide total enrollment | December 1 |
| December 1 | Q2 (10/1-12/31) | Annual Cost Report | Dec. 1 Special Education Child Count | December 1 |
| March 1 | Q3 (1/1-3/31) | 3 rd Quarter AAC | Division-wide total enrollment | March 1 |
| June 1 | Q4 (4/1-6/30) | 4 th Quarter AAC | Division-wide total enrollment | June 1 |

Eligibility Files – “Snapshot” Concept

The CMS-approved reimbursement methodology prescribes the use of a “snapshot” in time on **one day** of the claiming period to calculate the Medicaid Penetration Factor to be used for that period.

Therefore, the Medicaid Eligibility Matching system compares:

*Includes all children age 2 through their 22nd birthday enrolled in Medicaid (including FAMIS) as of the snapshot date



Medicaid
Enrollment File

School Division
Enrollment File

*Includes all students enrolled in the school division as of the snapshot date

Eligibility Files – “Snapshot” Concept, cont.

Matching Illustration:

| School Division Enrollment File | | DMAS Enrollment File |
|----------------------------------|---|--------------------------------|
| 1. Apple, Amy A; dob 1/1/11; F | ↔ | Apple, Amy A; dob 1/1/11; F |
| 2. Banana, Bert; dob 2/13/12; M | | No matches |
| 3. Carrot, Carl; dob 7/2/13; M | ↔ | Carrot, Carl; dob 7/12/13; M |
| 4. Eggplant, Ella; dob 6/3/10; F | ↔ | Eggplant, Ellen; dob 6/3/10; F |
| 5. Fig, Fiona; dob 3/18/09; F | | No matches |
| 6. Garlic, Gary; dob 3/22/18; M | | No matches |
| 7. Lettuce, Lucy; dob 4/10/18; F | | No matches |

Eligibility Files – Understanding “Snapshot” Data

Understanding the “snapshot” data – an example:

In my student enrollment file, my student Fiona Fig is a student that I know is enrolled with Medicaid. So why didn't she match?

- **Possibility #1:** Fiona's name, dob, gender is too different from how Medicaid's enrollment file has her listed for it to match successfully.

School Division Info: DMAS Info:

Fig, Fiona; dob 3/18/09; F Onion-Fig, Flora; dob 3/18/09; F

- **What can I do?**
 - Try adding her Medicaid ID to your school division enrollment file to increase the chance of getting at least a “possible match”
 - Use the “individual override” option to match with her Medicaid ID

Eligibility Files – “Snapshot” Example

Understanding the “snapshot” data – an example, continued:

- **Possibility #2:** Fiona’s enrollment with DMAS was not “active” on the day that the snapshot was generated
 - Eligibility can sometimes be retroactively reinstated
 - Eligibility can also be retroactively terminated
- **What can I do?**
 - Try adding her Medicaid ID to your school division enrollment file to increase the chance of getting at least a “possible match”
 - Use the “individual override” option to match with her Medicaid ID
 - If neither of these options yields a match, then you know that some kind of retroactive activity occurred **or** the child simply was not eligible for Medicaid on the snapshot date. There’s nothing more to do. This student **cannot** be counted as “eligible” in your claim statistics.

Student Roster Matching Instructions

As a Medicaid Coordinator (or other designated eligibility uploader or reviewer) my best friends are the instruction guides!

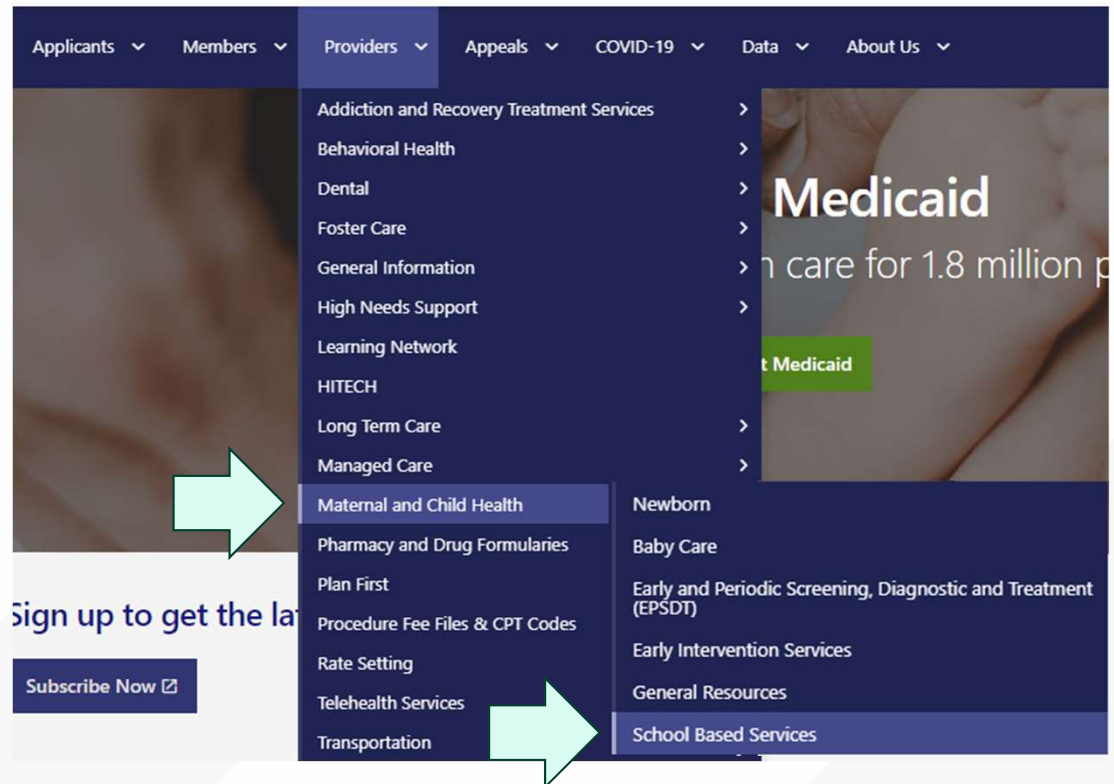
- Find what you need on the DMAS website page that's dedicated to Medicaid school-based services: <https://www.dmas.virginia.gov/for-providers/maternal-and-child-health/school-based-services/>
- For Medicaid Eligibility Matching, refer to the “**Medicaid Eligibility Matching User Guide**”
 - Step-by-step instructions
 - Screenshots to help you follow along
 - Sample reports

DMAS Website

Medicaid and Schools program information is easy to find on the DMAS website. You don't have to remember the link, simply navigate to:

<https://www.dmas.virginia.gov>

- Providers
 - Maternal and Child Health
 - School Based Services



Create a School Division Enrollment Roster

School Divisions upload their school-wide rosters including:

1. Name
2. Unique student ID
3. DOB
4. Gender
5. Address
6. Special Education Status
7. Medicaid ID (“RID”) – if known
8. Optional Field
9. Parental Consent Status (required only on 12/1 Billing Compliance Review (BCR) matching file only)

Rosters must be run using a ‘snapshot’ of the School Division’s enrollment effective as of the 1st day of the 3rd month of the quarter (3/1, 6/1, 9/1 and 12/1)

Student Roster Upload Process

Create and upload an Excel file including the required data using the correct file format and headings. Use the provided template to reduce the likelihood of formatting errors.

| Student Unique ID | RID | Last Name | First Name | Middle | Date of Birth | Gender | Address Line 1 | Address Line 2 | City | State | Zip code | SPED | Optional |
|-------------------|-----|-------------|-------------|--------|---------------|--------|----------------------|----------------|-------------|-------|----------|------|--------------------|
| 20 | | Apple | Amanda | | 1/8/2006 | F | 148 Summer Street | | Richmond | VA | 23225 | N | |
| 9 | | Banana | Betty | | 12/20/2008 | F | 4 West Street | | Richmond | VA | 23224 | N | |
| 22 | | Ginger-Root | Gregory | | 1/8/2006 | M | 1400 Surf Drive | Apt. 19B | Richmond | VA | 23225 | Y | |
| 24 | | Grape | Alexandra | | 1/28/2009 | F | 98 Jenny Lane | | Richmond | VA | 23222 | Y | |
| 1 | | Green | Lucy | | 10/20/2003 | F | 392 Lilac Lane | | Springfield | VA | 22150 | Y | IEP Student |
| 14 | | Grey | Lucinda | | 10/22/2001 | F | 100 Pine Avenue | | Springfield | VA | 22150 | Y | |
| 30 | | Hamburger | Harold | | 9/21/2002 | M | 209-B Brick House Ln | | Richmond | VA | 23229 | Y | IEP Student |
| 32 | | Homerun | Bradley | | 6/6/1999 | M | 490 Stadium Way | | Richmond | VA | 23231 | Y | |
| 29 | | Hotdog | Herman | | 8/22/2002 | M | 99 Pajama St | | Richmond | VA | 23228 | Y | IEP Student |
| 17 | | Kiwi | Georgie | | 1/8/2006 | M | 101 Sydney Lane | | Richmond | VA | 22079 | Y | Parental Consent Y |
| 25 | | Lemon | Larry | P | 2/8/1999 | M | 15 Seagull Lane | | Richmond | VA | 23224 | Y | |
| 28 | | Lettuce | Louisa Jane | | 8/14/2001 | F | 892 Train Track Lane | | Richmond | VA | 23227 | Y | IEP Student |
| 23 | | Nectarine | Nancy | | 11/18/2006 | F | 52 Bay Blvd | | Richmond | VA | 23221 | N | |
| 11 | | Onion | Kim | | 11/12/2001 | F | 79 Park Ave | | Richmond | VA | 23224 | Y | Parental Consent Y |
| 5 | | Orange | Ollie | | 6/22/2003 | M | 34 South Street | | Springfield | VA | 22079 | Y | |
| 13 | | O'Reily | Linda | | 6/12/2002 | F | 200 S. Pineapple Way | | Springfield | VA | 22079 | Y | Parental Consent Y |
| 15 | | Parsely | Paul | | 1/8/2006 | M | 500 Winter Street | | Richmond | VA | 23224 | N | |
| 27 | | Peach | Morgan | | 7/12/1999 | F | 87 Main St, Unit E | | Richmond | VA | 23226 | Y | IEP Student |

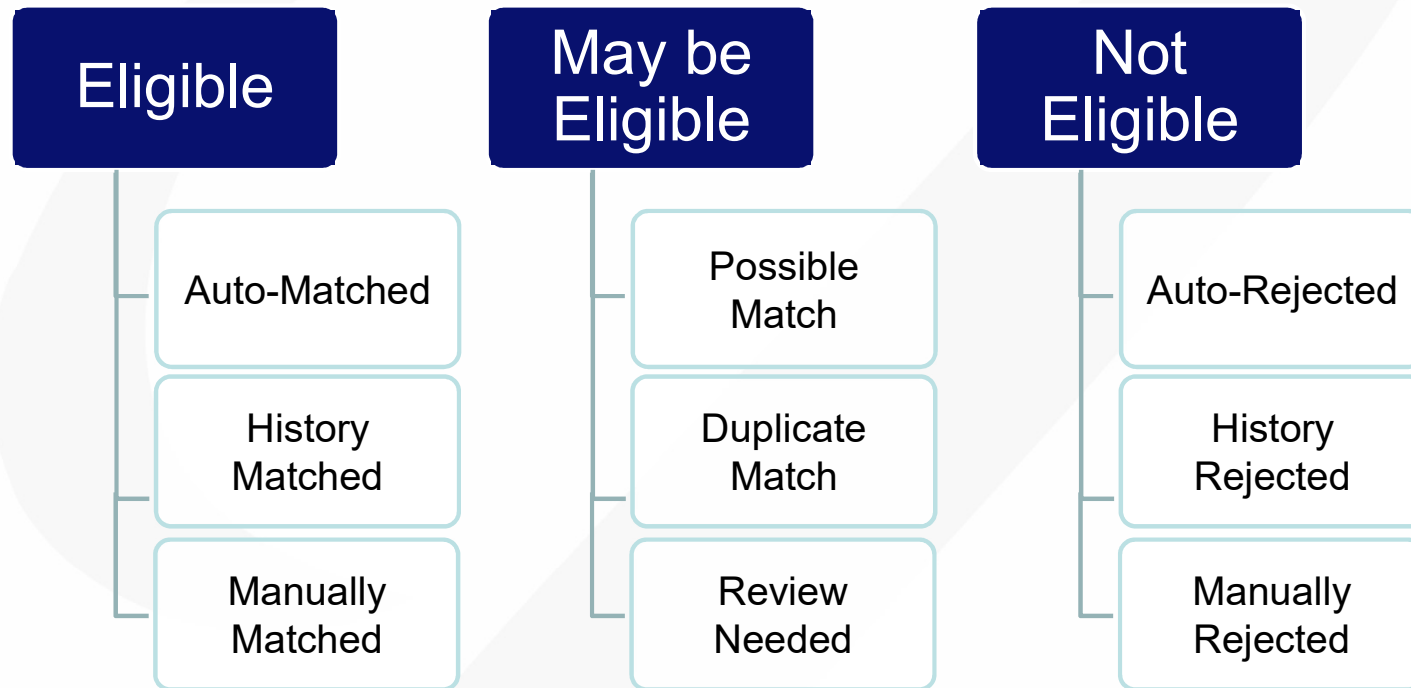
Student Roster Upload Process, cont.

After successfully uploading file, the system verifies the file and completes the match

| State | School District | | | | | | | | | | | | | | | | | | | | |
|--|--------------------------------|-----------------|-----------|------------------------|--------|---------------|----------|--------------|--------------------------|-------------|--|----------------------|--------------------------------|------|---|------------------------|--------|--|--|----------|--------------------------|
| <p>Your file has been queued for processing. The application will:</p> <ul style="list-style-type: none">- Verify that data is in the proper format- Upload the information- Perform the automated matching process <p>The time needed to perform these steps will vary depending upon the size of your file and the number of other files that are in the queue.</p> <p>*Year : 2016 ▾</p> <p>*Quarter : 1 ▾</p> <p>*School District : A B C Public Schools ▾</p> <p>*File Path : <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/></p> <p>Today's Upload:</p> <p style="text-align: center;">Refresh Delete</p> <p>1</p> <table border="1"><thead><tr><th>School District</th><th>File Name</th><th>Year</th><th>Qtr</th><th>Upload Date ▾</th><th>Status</th><th>Record Count</th><th>Download</th><th>Uploaded By</th><th></th></tr></thead><tbody><tr><td>A B C Public Schools</td><td>SMM_SDVA_4981243_1_2016_01.XFR</td><td>2016</td><td>1</td><td>09/12/2015 05:42:56 PM</td><td>Queued</td><td></td><td></td><td>AudetteE</td><td><input type="checkbox"/></td></tr></tbody></table> | | School District | File Name | Year | Qtr | Upload Date ▾ | Status | Record Count | Download | Uploaded By | | A B C Public Schools | SMM_SDVA_4981243_1_2016_01.XFR | 2016 | 1 | 09/12/2015 05:42:56 PM | Queued | | | AudetteE | <input type="checkbox"/> |
| School District | File Name | Year | Qtr | Upload Date ▾ | Status | Record Count | Download | Uploaded By | | | | | | | | | | | | | |
| A B C Public Schools | SMM_SDVA_4981243_1_2016_01.XFR | 2016 | 1 | 09/12/2015 05:42:56 PM | Queued | | | AudetteE | <input type="checkbox"/> | | | | | | | | | | | | |

Matching Process

System matching process separates students into these categories:



Matching Status Definitions

- **Auto Matched:** These students were an exact match to a recipient in the DMAS eligibility file.
- **Manually Matched:** These students were manually matched to a recipient in the DMAS eligibility file.
- **History Matched:** These students exactly matched a pair of records (School Division record and DMAS eligibility file record) that was previously manually matched.
- **Possible Matched:** These students are close matches to one or more students in the DMAS eligibility file. Further review is required by school division personnel.
- **Review Needed:** These students were not manually matched or manually rejected. The school division reviewer assigned these records for further review.
- **Auto Rejected:** These students were not matches or even possible matches to any recipient in the DMAS eligibility file.
- **Manually Rejected:** These students were manually determined not to match any recipient in the DMAS eligibility file.
- **History Rejected:** These students exactly matched a pair of records (School Division record and DMAS eligibility file record) that was previously manually rejected.
- **Duplicate Matched:** These students are close matches to one or more students in the DMAS eligibility file. Further review is required by school division personnel.

Live Demonstration

Eligibility Matching Tips / Best Practices

Duplicate Matches

Always process your
'Duplicates' first!

Retrieve Records marked as 'Duplicates' and indicate the matching decisions. Only one 'set' of duplicates/multiples is displayed on the page at a time. Click 'save' to process and move on to the next 'set.'

School District: Emily Training Public Schools
File Name: SMM_SDVA_4981138_2_2017_07.XFR
Year: 2017
Status: Review in Process

Matching Status: **Duplicates** Last Reviewed By:

School District Search: Date Of Birth:

| Match | Non-match | Review Needed | RID | Last Name | First Name | Middle Name | DOB | Gender | Address Line 1 | Address Line 2 |
|-------------------------------------|-------------------------------------|--------------------------|--------------|-----------|------------|-------------|------------|--------|-----------------------------------|----------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Amenome | Stephen | | 02/12/2003 | M | 7606 ANTIONETTE DR | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Anemone | Stephen | | 02/12/2003 | M | 211 CANNA LILY LANE APARTMENT 202 | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Anemoney | Stephen | | 02/12/2003 | M | 12304 WASHINGTON HIGHWAY | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Anemonee | Stephen | | 02/12/2003 | M | 211 CANNA LILY LANE APARTMENT 202 | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Animonee | Stephen | | 02/12/2003 | M | 8108 PATTERSON AVENUE | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Anomone | Stephen | | 02/12/2003 | M | 3450 KILBURN CIRCLE APARTMENT 838 | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Anemone | Stephen | | 02/12/2003 | M | 211 CANNA LILY LANE APARTMENT 202 | |

Possible Matches

Review the Possible Matches & make the 'matching' decision

School District: Emily Training Public Schools
File Name: SMM_SDVA_4981138_2_2017_07.XFR

Year: 2017
Status: Review in Process

Matching Status: **Possible Match** Last Reviewed By:

School District Search:
Student ID: First Name: Date Of Birth:
RID:

Retrieve Records marked as 'Possible Match' and indicate the matching decisions

Search Clear

Review Complete Save Reset Close

| Match | Non-match | Review Needed | RID | Last Name | First Name | Middle Name | DOB | Gender | Address Line 1 |
|-------------------------------------|-------------------------------------|-------------------------------------|--------------|---|------------|-------------|------------|--------|------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Allegheny Allegheny Blackberry | Logan | | 09/10/2006 | M | 2605 TRICKLING BROOK CT |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Nerveless Woodland Sedge Barbula Moss | Eva | | 12/26/2009 | F | 1402 MECHANICSVILLE TURNPIKE |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 710345063045 | New England Aster Basil Mountainmint | Alex | M | 08/06/2007 | M | 7819 KAH LUA DRIVE |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 710345063045 | | Alex | M | 08/06/2007 | M | 7819 KAH LUA DRIVE |

Review Complete Save Reset Close

Review Needed Process

School Division: A B C Public Schools **Year:** 2016
File Name: SMM_SDVA_4981243_1_2016_01.XFR **Status:** Review in

Matching Status: **Possible Match** ▼
 First Name: **Possible Match**
 Gender: **Manually Matched**
Manually Rejected
Review Needed

Retrieve Records marked for 'Review Needed' and indicate the matching decisions

| Match | Non-match | Review Needed | RID | Last Name | First Name | Middle Name | DOB | Gender | Address Line 1 | Address Line 2 | City | State |
|-------------------------------------|-------------------------------------|--------------------------|--------------|-----------|------------|-------------|-------------------|----------|--------------------|----------------|-------------|-------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 104006677811 | Lemon | Larry | P | 02/08/1999 | M | 15 SEAGULL LANE | | RICHMOND | VA |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 104556677811 | Lemon | Larry | L | 02/08/1999 | M | 24 CLOUDY STREET | | RICHMOND | VA |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | Lemon | Larry | G | 02/08/1999 | M | 77 SESAME STREET | | SPRINGFIELD | VA |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 100006685111 | Nectarine | Nancy | N | 11/18/2006 | F | 52 BAY BLVD | | RICHMOND | VA |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Nectarine | Nancy | N | 11/18/2006 | M | 52 BAY BLVD UNIT B | | RICHMOND | VA |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 900046782361 | Redd | Patricia | J | 10/05/2001 | F | 19 NORTH STREET | | RICHMOND | VA |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | Redd | Patricia | J | 10/05/2000 | F | 970 LEMON LANE | | SPRINGFIELD | VA |

Review Complete Save Reset Close

Individual Override

You can 'un-match' a student from any 'matched' status:

School District: Emily Training Public Schools
File Name: SMM_SDVA_4981138_2_2017_07.XFR

Year: 2017
Status: Review in Process

Matching Status: Individual Override ▼ Last Reviewed By: ▼

School District Search:

*Student ID: 144
OR (Any of the 3 Mandatory Search Parameters)
*Last Name: *First Name: *Date Of Birth:
Zip: RID:

State Search:

*RID:
OR (Any of the 3 Mandatory Search Parameters)
*Last Name: alfalfa *First Name: jazmin *Date Of Birth: 11/18/2009
Zip:

Search Clear

Review Complete Save Reset Close

| Match | Non-match | RID | Last Name ▲ | First Name | Middle Name | DOB | Gender | Address Line 1 | Address Line 2 | City | State | Zip | Source |
|--|--------------------------|--------------|-------------|------------|-------------|------------|--------|--------------------|----------------|----------|-------|-----------|--------|
| <input checked="" type="checkbox"/> AM | <input type="checkbox"/> | 710345063045 | Alfalfa | Jazmin | A | 11/18/2009 | F | 225 KIRKLAND DRIVE | | RICHMOND | VA | 23228 | SD |
| | | | Alfalfa | Jazmin | A | 11/18/2009 | F | 225 KIRKLAND DRIVE | | Richmond | VA | 232284442 | DMAS |

Review Complete Save Reset Close

Individual Override, cont.

You can 'match' a student from any 'un-matched' status:

School District: Emily Training Public Schools
Year: 2017

File Name: SMM_SDVA_4981138_2_2017_07.XFR
Status: Review in Process

Matching Status: Individual Override
Last Reviewed By:

School District Search:

*Student ID: 36257

OR (Any of the 3 Mandatory Search Parameters)

*Last Name:
*First Name:
*Date Of Birth:

Zip:
RID:

State Search:

*RID:

OR (Any of the 3 Mandatory Search Parameters)

*Last Name: ALLIARIA
*First Name: KEVIN
*Date Of Birth: 02/22/2005

Zip:

Search Clear

Review Complete Save Reset Close

| Match | Non-match | RID | Last Name | First Name | Middle Name | DOB | Gender | Address Line 1 | Address Line 2 | City | State | Zip | Source |
|--------------------------|--------------------------|--------------|-----------|------------|-------------|------------|--------|---------------------|----------------|----------------|-------|-----------|--------|
| <input type="checkbox"/> | <input type="checkbox"/> | 710345063045 | Alliara | Kevin | V | 02/22/2005 | M | 1959 BETNER COURTS | | VIRGINIA BEACH | VA | 23452 | SD |
| | | | Alliaria | Kevin | | 02/22/2005 | M | 205 CARLSTONE DRIVE | | Richmond | VA | 232944326 | DMA |

Review Complete Save Reset Close

Individual Inquiry

Look up a single student at a time using the 'Individual Inquiry' screen

oads

Individual Inquiry

Following data and click Search

Fields marked with an

*Last Name: Apple

*First Name: Amanda

RID:

Date Of Birth: 01/08/2006

*Gender: Female

*Zip: 23225

Search

Clear

An exact match was found for your inquiry.

| RID | Last Name | First Name | Middle Name | Date of Birth | Gender | Address Line 1 | Address Line 2 | City | State | Zip |
|--------------|-----------|------------|-------------|---------------|--------|-------------------|----------------|----------|-------|-------|
| 100006655111 | Apple | Amanda | A | 01/08/2006 | F | 148 SUMMER STREET | | RICHMOND | VA | 23225 |

History Matching

The system remembers the history of manual matching decisions from one quarter to the next

1. Records left in 'Possible Match' or 'Review Needed' status are not considered in history matching
2. In order for a pair (School Division record compared to DMAS record) to be either 'History Matched' or 'History Rejected', the exact same pair must occur in a future quarter (Name, DOB & Gender)
3. 'Manually Matched' and 'Manually Rejected' pairs are remembered by the system and considered in history matching
 - If any of those data elements changes on either the School Division record or the DMAS record, the system will not apply history matching

Summary Report

| | A | B | C | D | E | F | G | H | I | J |
|----|---|---|----------------|----------------|-----------------|---------------|-----------------|-----------------|-----------------|---------------|
| 1 | School Based Medicaid Eligibility Report | | | | | | | | | |
| 2 | Summary Report | | | | | | | | | |
| 3 | Effective Date: | 12/01/2016 | | | | | | | | |
| 4 | Run Date: | 06/09/2017 | | | | | | | | |
| 5 | Run Time: | 08:48:16 AM | | | | | | | | |
| 6 | School District: | ABC Public Schools | | | | | | | | |
| 7 | File Name: | SMM_SDVA_4979036_2_2017_99_20170609084814.XFR | | | | | | | | |
| 8 | Number of Records in SD file: | 6563 | | | | | | | | |
| 9 | File Status: | Finalized | | | | | | | | |
| 10 | | | | | | | | | | |
| 11 | | | | | | | | | | |
| 12 | | AUTO | MANUAL | HISTORY | POSSIBLE | REVIEW | AUTO | MANUALLY | HISTORY | Record |
| 13 | | MATCHED | MATCHED | MATCHED | MATCH | NEEDED | REJECTED | REJECTED | REJECTED | Count |
| 14 | Medicaid | 2567 | 3 | 176 | 0 | N/A | N/A | N/A | N/A | 2746 |
| 15 | Expansion | 347 | 1 | 22 | 0 | N/A | N/A | N/A | N/A | 370 |
| 16 | FAMIS | 199 | 0 | 12 | 0 | N/A | N/A | N/A | N/A | 211 |
| 17 | Total | 3113 | 4 | 210 | 0 | N/A | N/A | N/A | N/A | 3327 |
| 18 | | | | | | | | | | |
| 19 | | | | | | | | | | |
| 20 | Administrative Claim Data | | | | | | | | | |
| 21 | | | | | | | | | | |
| 22 | Total Students | 6563 | | | | | | | | |
| 23 | Total Eligible Students (Excluding FAMIS) | 3,116 | | | | | | | | |
| 24 | | | | | | | | | | |
| 25 | Medicaid Eligibility Rate: | 47.48% | | | | | | | | |
| 26 | | | | | | | | | | |
| 27 | Cost Report Data (Q2 Only) | | | | | | | | | |
| 28 | | | | | | | | | | |
| 29 | Total Medicaid Students | 2,746 | | | | | | | | |
| 30 | Total Expansion Students | 370 | | | | | | | | |
| 31 | Total FAMIS Students | 211 | | | | | | | | |
| 32 | Total Students | 6563 | | | | | | | | |
| 33 | | | | | | | | | | |
| 34 | Medicaid Eligibility Rate: | 50.69% | | | | | | | | |

The sum of Auto Matched + Manual Matched + History Matched = Total Eligible

Note that all Q2 files will include this response section. The system does not know if the file being matched is your 12/1 child count file or not, so this section is always displayed on a Q2 match.

Reports

School Division data
appears on the left



Matching DMAS data
appears on the right



| School Division Upload File | | | | | | | | | | | | DMAS Eligibility File | | | |
|-----------------------------|------------|-------------|---------------|--------|-------------------|----------------|-------------|-------|-------|------|--------------------|-----------------------|-------------|------------|--------|
| ne | First Name | Middle Name | Date of Birth | Gender | Address Line 1 | Address Line 2 | City | State | Zip | SPED | Optional | RID | Last Name | First Name | Middle |
| | AMANDA | | 01/08/2006 | F | 148 SUMMER STREET | | RICHMOND | VA | 23225 | N | | 100006655111 | APPLE | AMANDA | A |
| ROOT | GREGORY | | 01/08/2006 | M | 1400 SURF DRIVE | APT. 19B | RICHMOND | VA | 23225 | Y | | 100006677111 | GINGER-ROOT | GREGORY | A |
| | LUCINDA | | 10/22/2001 | F | 100 PINE AVENUE | | SPRINGFIELD | VA | 22150 | Y | | 109036767664 | GREY | LUCINDA | + |
| E | POLLY | | 12/21/1999 | F | 774 BASKET STREET | | RICHMOND | VA | 23224 | N | | 100001111111 | PINEAPPLE | POLLY | E |
| ERRY | SALLY | | 01/08/2006 | F | 43 BEACH STREET | | RICHMOND | VA | 23220 | Y | | 100076676111 | STRAWBERRY | SALLY | S |
| SE | TIMOTHY | | 01/08/2006 | M | 14 SANDY LANE | APT. 7 | RICHMOND | VA | 23222 | N | | 100006612211 | TURQUIOSE | TIMOTHY | A |
| | VIOLA | | 03/06/2005 | F | 66 HIGH RD | | SPRINGFIELD | VA | 22151 | Y | IEP Student | 100031355438 | VIOLET | VIOLA | + |
| ELON | JAMIE | | 03/06/2001 | F | 662 FARM RD | | SPRINGFIELD | VA | 22151 | Y | Parental Consent Y | 100044222222 | WATERMELON | JAMIE | + |
| | WENDY | | 01/08/2006 | F | 104 HAPPY STREET | | RICHMOND | VA | 23221 | Y | Parental Consent Y | 100006633111 | WHITE | WENDY | A |

Reports, cont.

Medicaid Type is identified
in the DMAS record



| DMAS Eligibility File | | | | | | | | | | | |
|-----------------------|-------------|------------|-------------|---------------|--------|------------------------|----------------|-------------|-------|-------|---------------|
| RID | Last Name | First Name | Middle Name | Date of Birth | Gender | Address Line 1 | Address Line 2 | City | State | Zip | Medicaid Type |
| 100006655111 | APPLE | AMANDA | A | 01/08/2006 | F | 148 SUMMER STREET | | RICHMOND | VA | 23225 | MEDICAID |
| 100006677111 | GINGER-ROOT | GREGORY | A | 01/08/2006 | M | 1400 SURF DRIVE APT 19 | | RICHMOND | VA | 23225 | MEDICAID |
| 109036767664 | GREY | LUCINDA | | 10/22/2001 | F | 100 PINE AVE | | SPRINGFIELD | VA | 22150 | MEDICAID |
| 100001111111 | PINEAPPLE | POLLY | E | 12/21/1999 | F | 774 BASKET STREET | | RICHMOND | VA | 23224 | FAMIS |
| 100076676111 | STRAWBERRY | SALLY | S | 01/08/2006 | F | 43 BEACH STREET | | RICHMOND | VA | 23220 | MEDICAID |
| 100006612211 | TURQUIOSE | TIMOTHY | A | 01/08/2006 | M | 14 SANDY LANE | | RICHMOND | VA | 23222 | FAMIS |
| 100031355438 | VIOLET | VIOLA | | 03/06/2005 | F | 66 HIGH RD. | | SPRINGFIELD | VA | 22151 | EXPANSION |
| 100044222222 | WATERMELON | JAMIE | | 03/06/2001 | F | 662 FARM RD | | SPRINGFIELD | VA | 22151 | MEDICAID |
| 100006633111 | WHITE | WENDY | A | 01/08/2006 | F | 104 HAPPY STREET APT 4 | | RICHMOND | VA | 23221 | MEDICAID |

This is important for identifying and
excluding FAMIS students from
eligibility statistics for Administrative
Claims

Gender Neutral Matching

We realize that some schools aren't gathering 'M' or 'F' gender for students

- **How to Match:**
 - **Match with both!** Upload your student matching file with all your students listed twice – once with all 'M' and once with all 'F'.
 - For example: You have 500 total students to match, you would now have 500 students with 'M' in the gender field, and 500 students with 'F' in the gender field, totaling 1,000 students in your upload.
 - **Review and complete the match**, as usual.
 - **Remove duplicates** from the results.
 - For students that successfully matched to Medicaid eligibility, keep the student record that matched to Medicaid (either M or F).
 - For the students that did not match, keep either the M or the F (just not both)
 - **Upload the final matching file** with one record for each of your students so that you have the correct DMAS gender data and you get an accurate match.

New Last Year

1. New Eligibility Fields included from DMAS – school divisions will receive this additional information about every matched student!
 - New Field #1: Aid Category
 - New Field #2: Aid Category Description
 - New Field #3: Benefit Plan Start Date
2. DMAS is now including 2-year-olds on the state-wide eligibility matching file, increasing eligibility percentages by including more Medicaid eligible students!
3. If you would like to use our system to look up individual student eligibility after you finalize your claim statistics, you can upload the same eligibility file and leave it in 'uploaded' status so it will still be accessible to you (if you finalize, it locks you out)

Other Use of Eligibility Matching System

- We do use the Eligibility Matching system and process for one other purpose that was not reviewed today:

➤ BCR!

- Details of how this is used when completing your BCR will be included in the Cost Report & BCR presentation.

Contact Information

UMass Center for Health Care Financing Solutions

333 South Street, Shrewsbury, MA 01545

800-535-6741

RMTSHelp@umassmed.edu

Emily Hall or Zach Mitchell

508-421-5855

508-856-7640

Emily.Hall@umassmed.edu

Zechariah.Mitchell@umassmed.edu