MCO OPEN ENROLLEMNT MARKETING REQUEST

Date Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Proposed Mail Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## MCO Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_

## MCO Provider ID#: \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_

**Requested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_**

Requests should be submitted for DMAS review and approval at least three (3) weeks prior to planned mail date.

Select the localities for mailing from the list attached to this form by circling the localities.

Once your marketing communication insert(s) has been approved, please contact the Mailing Vendor to schedule your mailing. Any costs associated with mailings are the responsibility of the MCO and should be negotiated with CMS.

**All open enrollment submission requests should be sent to:**

DMAS FTP Site

**Open Enrollment questions should be directed to:**

Tina Weatherford

DMAS, Managed Care Unit

600 E. Broad Street, Suite 1300

Richmond, Virginia 23219

Phone: 804-786-0194

|  |  |
| --- | --- |
| 001 | Accomack (county) |
| 003 | Albemarle (county) |
| 005 | Alleghany (county) |
| 007 | Amelia (county) |
| 009 | Amherst (county) |
| 011 | Appomattox (county) |
| 013 | Arlington (county) |
| 015 | Augusta (county) |
| 017 | Bath (county) |
| 019 | Bedford (county) |
| 021 | Bland (county) |
| 023 | Botetourt (county) |
| 025 | Brunswick (county) |
| 027 | Buchanan (county) |
| 029 | Buckingham(county) |
| 031 | Campbell (county)  |
| 033 | Caroline (county) |
| 035 | Carroll (county) |
| 036 | Charles City (county) |
| 037 | Charlotte (county) |
| 041 | Chesterfield (county) |
| 043 | Clarke (county) |
| 045 | Craig (county) |
| 047 | Culpeper (county) |
| 049 | Cumberland (county) |
| 051 | Dickenson (county) |
| 053 | Dinwiddie (county) |
| 057 | Essex (county) |
| 059 | Fairfax (county) |
| 059 | Vienna (city) |
| 061 | Chantilly (Fauquier county) |
| 061 | Fauquier (county) |
| 063 | Floyd (county) |
| 065 | Fluvanna (county) |
| 067 | Franklin (county) |
| 069 | Frederick (county) |
| 071 | Giles (county) |
| 073 | Gloucester (county) |
| 075 | Goochland (county) |
| 077 | Grayson (county) |
| 079 | Greene (county) |
| 081 | Greensville (county) |
| 083 | Halifax (county) |
| 085 | Hanover (county) |
| 087 | Henrico (county) |
| 089 | Henry (county) |
| 091 | Highland (county) |
| 093 | Isle of Wight (county) |
| 095 | James City (county) |
| 097 | King and Queen (county) |
| 099 | King George (county) |
| 101 | King William (county) |
| 103 | Lancaster (county) |
| 105 | Lee (county) |
| 107 | Loudoun (county) |
| 109 | Louisa (county) |
| 111 | Lunenburg (county)  |
| 113 | Madison (county) |
| 115 | Mathews (county) |
| 117 | Mecklenburg (county) |
| 119 | Middlesex (county) |
| 121 | Montgomery (county) |
| 125 | Nelson (county) |
| 127 | New Kent (county) |
| 131 | Northampton (county) |
| 133 | Northumberland (county) |
| 135 | Nottoway (county) |
| 137 | Orange (county) |
| 139 | Luray (Page (county) |
| 139 | Page (county) |
| 141 | Patrick (county) |
| 143 | Pittsylvania (county) |
| 145 | Powhatan (county) |
| 147 | Prince Edward (county) |
| 149 | Prince George (county) |
| 153 | Prince William (county) |
| 153 | Woodbridge (Prince William county) |
| 155 | Pulaski (county) |
| 157 | Rappahannock (county) |
| 159 | Richmond (county) |
| 161 | Roanoke (county) |
| 163 | Rockbridge (county) |
| 165 | Rockingham (county) |
| 167 | Russell (county) |
| 169 | Scott (county) |
| 171 | Shenandoah (county) |
| 173 | Smyth (county) |
| 175 | Southampton (county) |
| 177 | Spotsylvania (county) |
| 179 | Stafford (county) |
| 181 | Surry (county) |
| 183 | Sussex (county) |
| 185 | Tazewell (county) |
| 187 | Warren (county) |
| 191 | Abingdon (Washington county) |
| 191 | Washington (county) |
| 193 | Westmoreland (county) |
| 195 | Big Stone Gap (Wise county) |
| 195 | St. Paul (Wise county) |
| 195 | Wise (county) |
| 197 | Wythe (county) |
| 199 | York (county) |
| 510 | Alexandria (city) |
| 515 | Bedford (city) |
| 520 | Bristol (city) |
| 530 | Buena Vista (city) |
| 540 | Charlottesville (city) |
| 550 | Chesapeake (city) |
| 560 | Clifton Forge (city) |
| 570 | Colonial Heights (city) |
| 580 | Covington (city) |
| 590 | Danville (city) |
| 595 | Emporia (city) |
| 600 | Fairfax (city) |
| 610 | Falls Church (city) |
| 620 | Franklin (city) |
| 630 | Fredericksburg (city) |
| 640 | Galax (city) |
| 650 | Hampton (city) |
| 660 | Harrisonburg (city) |
| 670 | Hopewell (city) |
| 678 | Lexington (city) |
| 680 | Lynchburg (city) |
| 683 | Manassas (city) |
| 685 | Manassas Park (city) |
| 690 | Martinsville (city) |
| 700 | Newport News (city) |
| 710 | Norfolk (city) |
| 720 | Norton (city) |
| 730 | Petersburg (city) |
| 735 | Poquoson (city) |
| 740 | Portsmouth (city) |
| 750 | Radford (city) |
| 760 | Richmond (city) |
| 770 | Blacksburg (Roanoke city) |
| 770 | Roanoke (city) |
| 775 | Salem (city) |
| 780 | South Boston (city) |
| 790 | Staunton (city) |
| 800 | Suffolk (city) |
| 810 | Virginia Beach (city) |
| 820 | Waynesboro (city) |
| 830 | Williamsburg (city) |
| 840 | Winchester (city) |